

## NYC Trip Registration

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Student E-mail Address: \_\_\_\_\_ Parent E-Mail: \_\_\_\_\_

### Payment Guidelines

1. All checks must be made payable to **FIRESTONE HIGH SCHOOL**.
2. Payment of deposit holds your place on the trip pending seniority and gender distribution.
3. Deposit payments will hold your lot if paid by Friday, September 16, 2011.
4. Deposit is non-refundable after Friday, October 14, 2011, with only the following exceptions:
  - a. Student bumped from trip due to seniority and/or gender distribution
  - b. Cancellation of entire trip
5. A payment schedule is included in this contract.
6. Late payments will be subject to a late fee of \$10.00
7. Funds earned via Thespian Fundraisers may be used in place of any full or partial payment.
8. As the exact cost of the trip is as yet undetermined, the amount of the final payment will be announced at the earliest convenience.
9. Substitutions, arranged by the canceling party, may be arranged up to but no later than 60 days prior to departure. A change fee of \$25.00 will apply.
10. All other cancellations will be subject to a cancellation fee calculated on a graduated scale.
11. A complete payment may be made at any time.

### Payment Schedule

Deposit (\$80.00)	Due: Friday, September 16, 2011
First Payment (\$170.00)	Due: Friday, October 14, 2011
Second Payment (\$170.00)	Due: Friday, November 18, 2011
Third Payment (\$170.00)	Due: Friday, December 16, 2012
Fourth Payment (\$170.00)	Due: Friday, February 3, 2012
Fifth Payment (\$170.00)	Due: Friday, March 1, 2012
Balance (app. \$170.00)	Due: Friday, March 30, 2012

### Agreement

I, the undersigned, have read, understand and agree to the above stated guidelines and payment schedule. My son or daughter is also aware and agrees to the guidelines presented here. I have read the fact sheet for the NYC Thespian Trip and fully understand the financial obligations undertaken in this agreement.

\_\_\_\_\_  
(student signature/date)

\_\_\_\_\_  
(parent signature/date)

\_\_\_\_\_  
(trip leader signature/date)

**Payment Record**

**TO BE COMPLETED BY TOUR LEADER**

	Date	Amount	late fee	check number
Deposit Made: (\$80.00)	_____	_____	_____	_____
First Payment: (\$170.00)	_____	_____	_____	_____
Second Payment: (\$170.00)	_____	_____	_____	_____
Third Payment: (\$170.00)	_____	_____	_____	_____
Fourth Payment: (\$170.00)	_____	_____	_____	_____
Fifth Payment: (undetermined)	_____	_____	_____	_____